



985 Robert Blvd. Suite 101

Slidell, LA 70460

Phone(985)690-8300 FX (985)690-8301

WWW.DoctorsUrgentCare.Org

Date \_\_\_\_\_

Updated By \_\_\_\_\_

## Employer Profile Form

Account # \_\_\_\_\_

### Company Information

Company Name: \_\_\_\_\_

Company Physical Address: \_\_\_\_\_

### Human Resources Department

Main Contact : \_\_\_\_\_ Phone: \_\_\_\_\_

Secondary Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Email or Fax Results?  Yes  No Email or Fax: \_\_\_\_\_

Email or Fax: \_\_\_\_\_

### Billing Information

Accounts Payable Contact : \_\_\_\_\_ Phone: \_\_\_\_\_

Billing Address : \_\_\_\_\_

### Third Party Administrator (TPA)

Company Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Special Instructions: \_\_\_\_\_

### Safety and Injury Management

Injury Management Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Safety Manager: \_\_\_\_\_ Phone: \_\_\_\_\_

Safety Manager: \_\_\_\_\_ Phone: \_\_\_\_\_

Email \_\_\_\_\_ Fax: \_\_\_\_\_

### Workers' Comp Information

Workers' Comp Insurance Company: \_\_\_\_\_

Insurance Address: \_\_\_\_\_

Insurance Phone #: \_\_\_\_\_ Fax: \_\_\_\_\_

# Doctors Urgent Care

## Employer's Authorization For Examination and/or Treatment

Employer must complete this form prior to the employee visit. Employee must present photo ID at time of service.

Employer Company Name: \_\_\_\_\_  
Patient Name: \_\_\_\_\_ Patient SS# \_\_\_\_\_ Patient DOB \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Title \_\_\_\_\_  
Contact Work Phone: \_\_\_\_\_ Contact Cell Phone: \_\_\_\_\_  
Contact Email: \_\_\_\_\_ Contact Fax: \_\_\_\_\_  
Authorization Signature: \_\_\_\_\_ Visit Date: \_\_\_\_\_

### Occupational Medical Services

- |   |  |
|---|--|
| <input type="checkbox"/> DOT Physical—New Certification<br>MODE _____ | <input type="checkbox"/> Lumbar Spine X-Ray        |
| <input type="checkbox"/> DOT Physical—Recertification                 | <input type="checkbox"/> EKG                       |
| <input type="checkbox"/> Non-DOT Physical                             | <input type="checkbox"/> Vision                    |
| <input type="checkbox"/> DOT Physical Follow-Up                       | <input type="checkbox"/> Audiogram                 |
| <input type="checkbox"/> Fit For Duty Evaluation                      | <input type="checkbox"/> HPE (Human Physical Exam) |
| <input type="checkbox"/> Respirator Clearance                         | <input type="checkbox"/> Dive                      |
| <input type="checkbox"/> Pulmonary Function Test (PFT)                | <input type="checkbox"/> Merchant Mariner / USCG   |
| <input type="checkbox"/> Chest X-Ray                                  | Labs: _____  |

### Drug and Alcohol Testing Services

- REASON FOR TESTING:
- |   |   |
|---|---|
| <input type="checkbox"/> Post-Accident  | <input type="checkbox"/> Random               |
| <input type="checkbox"/> Pre-Employment   | <input type="checkbox"/> Reasonable Suspicion |
| <input type="checkbox"/> DOT New Certification  | <input type="checkbox"/> DOT Recertification  |
| MODE _____  | <input type="checkbox"/> Return To Duty       |
| <input type="checkbox"/> DOT Drug Screen  | <input type="checkbox"/> Follow - Up          |
| <input type="checkbox"/> Instant Urine Screen: <input type="checkbox"/> 5 <input type="checkbox"/> 7 <input type="checkbox"/> 9 <input type="checkbox"/> 10 |   |
| <input type="checkbox"/> Non-DOT Specimen Collection Only   |   |
| <input type="checkbox"/> Breath Alcohol Test: DOT Non-DOT   |   |

DER (Required) \_\_\_\_\_ Phone# \_\_\_\_\_  
Fax \_\_\_\_\_ Email \_\_\_\_\_

### Vaccines

- |                                      |   |
|--------------------------------------|---|
| <input type="checkbox"/> Flu         | <input type="checkbox"/> Varicella      |
| <input type="checkbox"/> Hepatitis A | <input type="checkbox"/> Hepatitis B    |
| <input type="checkbox"/> MMR         | <input type="checkbox"/> TD-Tetanus     |
| <input type="checkbox"/> PPD-TB      | <input type="checkbox"/> Meningitis     |
| Other: _____                         | <input type="checkbox"/> Quad (A,C,W,Y) |
| _____                                | <input type="checkbox"/> B Vaccine      |

### Titers

- |                                      |              |
|--------------------------------------|--------------|
| <input type="checkbox"/> Hepatitis A | Other: _____ |
| <input type="checkbox"/> MMR         | _____        |
| <input type="checkbox"/> Hepatitis B | _____        |
| <input type="checkbox"/> Varicella   | _____        |

### Work-Related Injury Case

Claim #: \_\_\_\_\_  
W/Comp Carrier: \_\_\_\_\_  
Date of Injury: \_\_\_\_\_

- Evaluate and Treat  Light Duty is Available

Be sure to indicate Drug Screen and/or Breath Alcohol Test required under DRUG and ALCOHOL TESTING SERVICES  
Are Drug Screens and/or Breath Alcohol Test covered by Workers' Comp Insurance Co?  Y  N  N/A  
Adjustor: \_\_\_\_\_ Contact #: \_\_\_\_\_

### Reporting Results

- Fax Paperwork to employer  
 E-mail paperwork to employer  
 Call employer  
 Give all paperwork to employee

SPECIAL INSTRUCTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_